



Massillon Civil Service Commission

NOTICE OF EXAMINATION

The Massillon Civil Service Commission will conduct a competitive examination for the position of **Police Officer** in the Massillon Police Department on **Tuesday August 10, 2021**

LOCATION: Massillon Recreation Center -Massillon, OH

Exam Time 1: 11:00–1:00

Exam Time 2: 6:00-8:00 PM

DUTIES

A Police Officer's areas of responsibility shall provide for the prevention and suppression of crime, protection of life and property, apprehension and prosecution of offenders, preservation of regulatory measures, and preservation of peace. A Police Officer shall maintain firearms and equipment in a functional, presentable condition and conduct themselves in accordance with the highest ethical standards on and off duty.

REQUIREMENTS To be eligible for examination, applicants must meet the following qualifications:

- Twenty-one (21) years of age or older by the time of appointment (hire)
- Possess a Valid driver's license issued by the applicant's state of residence
- High School Diploma or GED
- Be a citizen of the United States or otherwise declare the intention to become a United States citizen
- OPOTA Certified or Enrolled in OPOTA and certified by appointment
- No felony convictions

PAY RATE \$21.96/HOUR

APPLICATION REQUIREMENTS: Please complete an online application at;

<https://massillonohio.gov/public-safety/policedepartment/city-of-massillon-police-employment-application/>

Upon completion of the application you will receive an email from Civil Service detailing what documentation to send in to sit for the exam.

Deadline: July 26, 2021 by 5:00PM. Late applications will not be accepted.

You will be disqualified if it is found that you have made false statements or concealed any material fact, or practiced, or attempted to practice any deception or fraud in your application, or in your examination or in establishing your eligibility for appointment.

PASSING SCORE & BONUS: The minimum passing score is 70%

Twenty percent (20%) is the maximum total bonus credit available added to passing scores (70%).

- **Veteran's Preference**

Upon receiving a passing score, any applicant discharged from the Uniformed Services or transferred to the Reserves with evidence of satisfactory service, who is a resident of this state and any member of a reserve component of the Armed Forces of the United States, including the Ohio National Guard, with more than one hundred eighty days (180) of active duty service pursuant to executive order of the President of the United States or an act of the Congress of the United States, shall receive additional credit of twenty percent (20%) of the total score earned in the written examination.

A member in good standing who successfully completes initial entry-level training, or a retired member of a reserve component of the Armed Forces of the United States, including the Ohio National Guard, shall receive a credit of fifteen percent (15%) of the person's total grade given in the written examination provided a passing grade is attained. Applicants must submit a certificate of service or Honorable Discharge (Form DD 214 – Long Version) as proof of honorable military service at the time of filing the application to receive credit.

- **College Degree**

Upon receiving a passing score, an additional ten percent (10%) of the total score earned in the written examination shall be given to all applicants who have earned an Associate's Degree in Criminal Justice or any related major. An additional fifteen percent (15%) for earning a Bachelor's Degree in Criminal Justice or any related major.

- **Ohio Peace Officer Certification (OPOTA)**

Upon receiving a passing score, an additional twenty percent (20%) of the total score earned on the written examination will be awarded to all applicants who possess a current, valid Ohio Peace Officer Basic Training Certificate. The certificate must be issued by the Ohio Peace Officers Training Commission, or there must be a "Letter of completion" (issued by a school certified by the State of Ohio), which may be immediately converted to an Ohio Peace Officer Basic Training Certification without restriction or need for additional or supplemental training.

A verification letter of training to open enrollment students issued through the Ohio Peace Officer Training Council is also acceptable for bonus credit. Out of state police certification will not qualify for bonus credit. Applicants must submit proof of Ohio Certification or training at the time of filing the application for bonus credit.

ADDITIONAL TESTINGS AND REQUIREMENTS BEFORE APPOINTMENT

Applicants who obtain a minimum score of seventy percent (70%) or greater on the written examination (prior to bonus credit being included) may be required to pass a physical agility test, polygraph test, oral interview, background investigation, drug screen, and physical/psychological evaluation. The physical agility test will be scored in accordance with the current Ohio Peace Officer Training Commission standards for the applicant's age and gender.

APPOINTMENTS AND PROBATIONARY PERIODS

- Applicants must be appointed before their thirty-sixth (36th) birthday
- All appointments shall be for probation period of one year. No appointment is final until the appointee has satisfactorily served the probationary period
- If the service of the probationary employee is unsatisfactory, the employee may be removed or reduced at any time during the probationary period

By Order of Massillon Civil Service Commission: Elaine Campbell, Margaret Elum, and Tony Townsend